

Montgomery Coalition for Adult English Literacy

FY13 Final Report

Contract #9711000042-AA

July 8, 2013

INTRODUCTION

MCAEL is a community coalition of public, nonprofit, and business partners that support more than 70 adult ESOL (English for Speakers of Other Languages) and literacy service programs, 1,500 instructors and staff, and over 20,000 adult learners. Together, the coalition works to strengthen the community by helping adults gain the English literacy skills needed to reach their potential as parents, workers and community members.

In July 2012, the Montgomery Coalition for Adult English Literacy (MCAEL) was awarded an extension of Contract #9711000042 “to continue to promote English literacy, leverage private and public dollars for Adult English as a Second Language (ESL) services, and assist ESL providers in building their capacity to increase the quality of ESL services they provide.” Under this contract, MCAEL allocates and manages grant funding to support direct services, through special authorization by the Montgomery County Council. In addition to providing direct financial resources, MCAEL is dedicated to strengthening the county-wide adult English literacy network with resources, training, collaborations and advocacy to support a thriving community and an optimal workforce.

MCAEL hired a new full time Executive Director, Kathy Stevens, who began full-time at the end of May 2012. Additionally, MCAEL hired a permanent Administrative Assistant (P/T) in July of 2012. MCAEL continues to maintain the services it provides through the dedication of staff, board members, and volunteers.

MCAEL PROGRAM ACTIVITIES AND ACCOMPLISHMENTS

Throughout FY13, MCAEL undertook the following activities in line with the general purpose of the funding and the specific Scope of Services identified in Section II of the contract, with the following results:

1. Maintain a database of ESL providers, teachers, advocates and advocacy groups that serve the residents in Montgomery County or could be of benefit to ESL providers that serve Montgomery County residents.

- Conducted annual revision of provider programs database via survey, emails and individual follow-up calls - **contacted over 80 ESOL programs/sent emails to 300 provider staff. Collected information through 34 data points** (e.g. name, location, # of volunteer instructors, assessment tools). Several programs closed over the past year. Current program number totals 70.
- Staff and board continued to build a network of advocates, providers and instructors by promoting literacy through various public fora, individual meetings and local media appearances. **Attended 25+ events around Montgomery County and Greater DC area** including:
 - Comcast Newsmakers Appearance
 - Montgomery Week in Review Appearance
 - Committee for Montgomery Legislative Breakfast,
 - WATESOL Fall Conference,
 - 13th Annual Schools & Community United in Partnership Conf. Resource Fair,
 - Montgomery County Chamber of Commerce,
 - Minority Legislative Briefing and Breakfast,
 - DACA Event with Don Moores,
 - MAACCE Spring Conference,
 - Hunger Amid Abundance (Manna) Meeting,
 - Community Foundation Funders Roundtable,
 - MCPS Back to School Fair,
 - Montgomery College AELG fair,
 - MCPL Snapshot Day (Guest Reader),
 - County Executive’s Ball,
 - 9th Annual Immigration Law & Policy Conference,
 - 2012 Help Wanted Conference: Addressing the Skills Gap,
 - Leadership Montgomery Celebration of Leadership,
 - State of the County Address,
 - Committee for Montgomery monthly meetings,
 - Interfaith Works Annual Breakfast,
 - Down County Network Meeting (Topic: African Community),
 - Immigrant Integration Meetings (OCP),
 - Montgomery College AELP InfoSession.

- Met with and continue to partner with other nonprofit organizations locally, regionally and nationally including:
 - Montgomery County Public Libraries,
 - Regional Services Centers: Up County, Silver Spring & East County,
 - Gilchrist Center/Office of Community Partnerships,
 - Montgomery County Public Schools (Warner)
 - Collaboration Council for Children, Youth and Families,
 - Mont. County Health and Human Services,
 - Maryland Association of Nonprofit Organizations
 - COABE (Commission on Adult Basic Education)
 - MAACCE (Maryland Association for Adult Community and Continuing Education)
 - Manna,
 - ProLiteracy, and
 - The National Coalition for Literacy.
 - Interfaith Works,
 - Montgomery College Foundation,
 - Hispanic Chamber of Commerce,
 - A Wider Circle
 - LAYC/MMYC
 - and the Pre-Release Center, Montgomery County Department of Corrections and Rehabilitation.
- **Total individuals touched by e-mail equal approximately 2,000 individuals** on a monthly basis.
- Executive Director selected to be on Leadership Committee for Montgomery Moving Forward.
- **MCAEL featured in Beyond Charity – Non-Profit Business in Montgomery County Report** and featured in Business Article in Washington Post about the report.
- MCAEL staff presented at the **Potomac Rotary and Rockville Kiwanis** as well as at **The National Immigrant Integration Conference** on Advocacy Strategies in Immigrant Adult Education with literacy coalitions around the nation_(9/2012). Presented at **MAACCE Spring Conference** on What is collaboration in Adult ESOL? Building Coalitions with representatives from three provider programs (CASA, LCMC, and Montgomery College).

2. Provide notice of funding and grants opportunities, national and state policy issues, best practices and professional development by e-mail alerts to County ESL providers. The contractor must provide at least one such notice per week.

- **Circulated 85 electronic announcements** (July-June) to 300+ provider staff and 500+ instructors and community. Communicated with an additional 1,000+ individuals through the MCAEL community e-list.
- Announcements contained information on resources & opportunities including but not limited to:
 - local, regional & national professional development trainings/conferences;
 - MCAEL meetings and workshops
 - community meetings (e.g. Down County Providers, OneStop Meetings)
 - awards and stipends;
 - additional funding opportunities;
 - donated supplies/books
 - membership organizations (local & national);
 - current research, ESOL best practices/teaching tools; and
 - information on current issues – DACA, Immigration Reform, Workforce Investment Act (WIA).
- Supported grantees and other providers with access to information/data to use in their fundraising grants. Created dashboards for MCAEL and providers to utilize for advocacy and fundraising purposes.
- Engaged providers and community members in national and statewide campaigns: (1) NCL campaign at the federal and state level and (2) MAACCE postcard campaign to governor.

3. Administer grants to providers of adult English literacy services, with the purpose of supporting existing activities, expanding activities, and improving the capacity of providers to deliver high-quality services.

- For FY13, MCAEL received applications from 16 organizations for 19 programs totaling \$600,000 in requests. **MCAEL awarded \$525,000 in County grants.** The funding supported **13 organizations and 16 programs** – 4 are pilot micro grants for smaller/emerging programs (expanding activities). (Note: two organizations declined funding at start of year and funds were reallocated; one declined due to national office changing priorities; other declined due to partial allocation of funds vs. being fully funded.) *A revised list of awards is at the end of the report.*
- Grants Management FY13: MCAEL publicized County support for literacy; worked with grantees to develop Letters of Agreement; collected and collated reports and data from grantees at midyear; provided technical assistance to grantees on a one-on-one basis; submitted invoices and reports to County; collected and collated reports and data at the end of the year. *See Attachment: Grantee Program Highlights.*
- **Approximately 1,500 learners were enrolled ESOL instruction through in the fall via grantee programs and just over 1,550 learners were enrolled in the spring/winter sessions.** Thousands of additional learners were supported in non-funded programs through the larger coalition network & supported by MCAEL's services (trainings and technical assistance etc.).
- Capacity Building//Quality FY13: 19 grantee program staff participated in a half-day orientation that centered on networking and improving program quality and quantity. Also, MCAEL staff created binders developed from the TESOL standards for grantees to use in managing and sharing information on best practices and tools (Note: Table of Contents.). **100% of grantees are working toward improving the quality of the programs.**
- MCAEL staff **provided individual capacity building technical assistance** by meeting (in person/by phone) with program managers for Linkages to Learning, Spanish Catholic Center, Literacy Council of Montgomery County, CASA de Maryland, KASCA, Seneca Creek Community Church, IMPACT Silver Spring, and Rockville Senior Center.
- MCAEL's Executive Director served as a guest speaker and attended several ESOL graduations in the fall including those for Spanish Catholic, IMPACT Silver Spring, and CASA de Maryland.
- Facilitated FY14 grants process (January – June 2013) which included recruitment of new panel members, panel orientation, optional draft review of applications by MCAEL staff, collection of grant applications, distribution of grant applications to panel, coordination of interviews of applicants, one-to-one support for panel members, facilitation of full-day grants panel meeting, coordination of MCAEL board approval, grant award notification, and publicity for grants distributed by MCAEL and funded through Montgomery County Government.

4. Conduct an Outcomes Project that measures the quality and effectiveness of ESL service delivery. Grantees/Providers receiving funds from MCAEL must submit demographic and performance data to MCAEL as a condition of their funding. MCAEL must ensure that grantees/providers comply with the established reporting requirements and all reporting deadlines.

- Collected demographic and enrollment data from 100% of FY13 grantees. Class and Learner Data in process of being analyzed – to be published in fall 2013.
- **Sent out Provider Satisfaction Survey (conducted every other year) to over 300 program staff. Tracking 34 data points and analyzed results.** (e.g. how staff have participated in coalition, benefits of coalition, how programs have used knowledge or skills gained in the programs, suggestions for future of coalition). *See Attachment: Provider Survey.*

- MCAEL staff continues to work with new and previous providers to build evaluation/data tracking systems. Grantees and other providers finalized a list of indicators of success for learners and have begun implementation. *See Attachment: Indicators.*
- Hosted two workgroups to assist programs with identifying outcomes/providing quality programming:
 - BEST Assessment Workshop/Certification – contracted with a certified trainer to train 13 attendees. All attendees passed and received certification.
 - Drop In Classes – What Works? – facilitated a workgroup of provider staff and instructors to discuss and share experiences/what works with drop in programs; MCAEL staff also shared information on research-based practices for drop in programs.
- **Continued to support strategies to help programs and learners in transitioning from community-based programs to Montgomery College, workforce programs and/or the workforce.** (See section 5 – meetings and workshops)
- Held Instructor Advisory Group and Provider Advisory Group meetings – two for each in August/September and January. Advisory groups assist MCAEL staff with reviewing compiled data to ensure programming remains useful, relevant, and a productive use of time for attendees. Groups also work to determine how to best support programs in achieving quality programming and measurable outcomes utilizing research-based practices.
 - **The Instructor Advisory Group** - includes instructor trainers from Montgomery College and LCMC, along with instructors who have attended MCAEL trainings (novice and experienced) - focused on providing better quality classes for the learners & ROI indicators for professional development.
 - **The Provider Advisory Group** - comprised of a diverse group of provider representatives, including large and small nonprofits and a Montgomery College representative - focused on the most strategic approaches for MCAEL to support staff within organizations and identify results of programs. **In FY13, the group continued to focus on (1) identifying programming needs that will best assist programs with providing quality outcomes (example: professional development); (2) how to help programs with implementation of measuring indicators/outcomes (3) working on a process with the MCAEL board for having provider staff continue to sit on the MCAEL board.**

5. Offer 10 meetings per year for the 50 active ESL providers (non-profit and for-profit, large and small, secular and faith-based) already in the Coalition and others as they are identified. These meetings are required for grantees/providers receiving funds from MCAEL. Meetings will offer all MCAEL grantees/providers the opportunity to share information; work collectively on issues facing the teaching and funding of ESL; leverage their combined resources for increased funding and more effective delivery of ESL services, as well as better purchasing power.

- **Hosted 7 daytime meetings/workshops and 6 evening/weekend workshops** (open to all program staff and instructors) in order to help instructors and providers to network, collaborate and share resources and research-based practices. MCAEL provided a total of **62 hours of comprehensive professional development** (facilitated space for provider staff and instructors to learn from one another and experts in the field). **Offered 156 Instructor Workshop Seats (157 filled) and 175 Provider Staff Workshop/Meeting Seats (176 filled).**
- **Provider Workshop** Topics included:

<ul style="list-style-type: none"> ○ Indicators, Goals, and Learning Gains; ○ Leveling the field & defining Pathways 1; ○ Leveling the field & defining Pathways 2; ○ Working as a Coalition Check In and Resource Sharing; 	<ul style="list-style-type: none"> ○ Request for Proposals for FY14 and Creating Amazing Budgets ○ Conditions, Staffing & Prof. Development; ○ Nonprofit Meet, Greet and Partnership Building;
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- **Instructor Workshop Topics included:**
 - More Learning, Less Teaching x 2 ;
 - Ready, Set...Read! Utilizing Reading Strategies to Enhance the ESOL Classroom;
 - Working in Pairs and Groups: Modeling Success in the ESOL classroom;
 - Pronunciation: Teaching the Sound of English;
 - Using Realia and Textbooks Together - is it possible?;
 - Working with Basic Literacy Learners.
- Through these workshops and meetings, **MCAEL served/connected 170 unique individuals (109 instructor workshops/80 provider staff mtgs) instructors within 49 organizations.**
- Provider mtgs/workshops scored **91%** for “This meeting helped me to gain new information”, **90%** for “this meeting helped me to network with colleagues” and **92.5%** for “the workshop was helpful to me & a good use of my time”; 33 staff/instructors attended a MCAEL meeting for the first time.
- Leveraged connections to course instructors including national and local teaching staff and experts from Montgomery College, University of Maryland, Literacy Council of Montgomery College, Anne Arundel Community College, AIR, and the Center for Applied Linguistics in order to conduct relevant, timely and quality professional development. **Instructor rating from workshops was 91% (Outstanding/Very Good).** Workshops scored **an overall 93%** rating for “I will use material from this training in the Adult ESOL classes I teach.”

6. Provide information to the community and students seeking ESL and information resources through an electronically available Provider Directory listing ESL Providers in Montgomery County and their services, available on MCAEL's website. This website must also contain MCAEL's grant Requests for Proposals (RFPs) and links to other adult ESOL resources, such as advocacy, training, and other professional development and capacity building resources.

- **Published revised searchable online version of Provider Directory**, listing local adult English literacy service providers and enabling searches by organization, level and location.
- Continued to update website. From July 1 – June 27, 2013, **6,150 unique individuals visited the website with 52% new and 48% returning.** The “directory”, “find a job/volunteer” and the “training & events” pages were the most visited. Followed up by the home page and grants page.
- **Served as a “hotline” for ESOL questions in the County.** Answered calls/emails from individuals interested in literacy services for themselves or acquaintances as well as calls from volunteers interested in the field of ESOL (avg. 1 per week). Additionally, continued to **connect individuals to services** through partnerships with the PTAs, employers, and other civic organizations.

1. Additional programs and support services offered through funding leveraged by MCAEL:

- **MCAEL printed 5,000 copies of the Provider Directory in the fall and distributed all of them by the start of 2013. MCAEL printed an additional 5,000 and distributed them** across the County through ESOL providers, other nonprofit organizations, businesses and MCAEL's community list. (Total of 10,000 printed.) Print directories continue to assist individuals with finding initial classes and transitioning to other programs.
- Staff provided mentoring to the Gilchrist Center and assisted in developing a syllabus for the ESOL program, which incorporates real-life material from Montgomery County into the classes.

- Served as a consultant for organizations interested in starting new ESOL programs including HOC, Wheaton High School and George B. Thomas Learning Academy.
- MCAEL staff visited the Montgomery County Refugee Training Program at Montgomery College and at Christ Episcopal Church.
- **Provided funds for 7 instructors/program staff to attend local conferences** via the Dr. Deborah Bhattacharya Fund, (launched in memory of MCAEL’s former Program Manager).
- Distributed **MCAEL’s Teacher Toolkit**, which was released in FY11 through support from the County. MCAEL continues to work on developing a **Program Management Toolkit**.
- MCAEL continues to populate its **in-house library with ESOL books – books are donated by instructors/organizations and the publishers**. The library enables instructors and providers to access books and other multimedia materials that can be used in their classes. MCAEL is also working on building an online library for instructors and provider staff.
- **Expanded MCAEL’s role as a communication hub by utilizing Facebook and Twitter** to disseminate information & connect community. Increased Facebook likes from 111 at the mid-year to 184 at the end of FY13; 128 posts that reached over 200 people per post on average. Increased Twitter followers from 110 at the mid-year to 164; over 300 tweets on MCAEL’s profile page.

2. MCAEL’s adherence to general nonprofit best practice activities:

- Hosted “Leaders for Literacy: Transforming People, Families and Communities” in fall of 2012. The event was a fundraiser for MCAEL and also a process by which to build the fundraising capacity of the entire literacy community. Collaboration was key for this event, held November 2012. Approximately 15 stakeholder volunteers served on the Event Task Force. The goals of the event were: (1) to build the capacity of providers to fundraise; (2) to raise awareness and educate the broader community about English literacy and the needs, challenges and opportunities facing our community; and (3) to raise the sustainability of MCAEL, specifically. One of MCAEL’s early champions and founders Thomas E. Perez gave a keynote address and a learner from the literacy council spoke too. Involvement and connection has grown. Three providers chose to participate actively in the event – inviting their own guests and working with MCAEL to do their own fundraising via the event- while many others (over 20) attended as well as community leaders, government officials, businesses and other non-profit partners. Through publicity for the event many people re-connected and/or connected for the first time to MCAEL and the need for English literacy in Montgomery County. 147 people registered for the event. Funds raised went to MCAEL operating, MCAEL grants and directly to some providers. A dedicated team of MCAEL staff, provider staff and instructors and community volunteers made the event happen. Additionally, because of the event being connected to the Benevon model, the Literacy Council of Montgomery County became aware of the model and adopted it.
- Continued to explore a number of grant and foundation opportunities. Submitted several grants for operating and program support and were awarded two: **the Morris and Gwendolyn Cafritz Foundation and the Community Foundation of Montgomery County**. Also, awarded gift through **Slavin Foundation**.
- As of FY13, **MCAEL has been leveraging funds through the Montgomery College Foundation (MCF)** (The DPS of MCAEL and a provider member attended Nonprofit Bootcamp through generosity of MCF; MCF also supported MCAEL via Leaders for Literacy), **corporate donors (Darcars, M and T Bank, and Adventist)** and an increasing base of individual donors.
- Held an annual fundraising campaign in December. 100% of the board donated to MCAEL in 2012.
- MCAEL participated in Do More 24 with the United Way and received over 30 gifts. MCAEL leveraged opportunity for publicity, matching gifts and bringing in new donors.

- Participated in wrapping for literacy at 3 Montgomery County **Barnes and Nobles** – recruited 48 volunteers and connected with 200+ community members (12/2012);
- MCAEL was one of the nonprofits highlighted through the **Bethesda Big Train Baseball Game**; MCAEL set up a table at the event/greeted the attendees (Povitch field seats 606 in grandstand), a board member announced MCAEL’s participation & threw out the first pitch; 32 supporters attended.
- **Sent out press releases to 55 media contacts** and all constituents to promote the new Executive Director at MCAEL; the Leaders for Literacy Event and the FY14 grant awards.
- MCAEL transitioned two new staff members: the Executive Director and the Program/Administrative Assistant throughout FY13.
- Hired new Accountant (CFO and bookkeeper). Executive Director and Director of Programs and Services attended 2-day FIRM workshop, sponsored by Nonprofit Montgomery, as well as follow up sessions on creating dashboards, conducting audits etc.
- Continued to build a donor database: Salesforce for nonprofits.
- **Six new board members joined MCAEL throughout FY13:**
 - **Four new** board members per identification of needs and solidified committees.
 - Additionally, board determined to reserve **three seats on the MCAEL board for individuals working in provider programs** (providers will be recused during discussions of allocation of grant funding). Board, in collaboration with provider advisory group, created a process for nomination/selection and brought **on two additional new members at the end of FY13.**
- Staff and Board at MCAEL have been utilizing new evaluation tools to review MCAEL’s work as the organization moves into the process of creating MCAEL’s 2nd strategic plan.
- Executive Director in collaboration with MCAEL staff and board connected with several key people at the Montgomery County Government. Meetings conducted with County Council Education Committee (2 Presentations), County Council (Presentation at Public Hearing), and meetings with County Executive Leggett, Chuck Short, and several County Council members.
- Continued to leverage resources and expand partnerships with local, regional and national nonprofits and businesses including:

<ul style="list-style-type: none"> ○ BB & T Bank ○ Non Profit Village, ○ M&T Bank, ○ Montgomery Community Media (interviewed a class from CASA at State of the County), 	<ul style="list-style-type: none"> ○ Hughes Network Systems, ○ Marriott Foundation, ○ FDA White Oak for United Way Campaign, ○ Washington Gas, ○ PEPCO ○ Rosetta Stone
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MCAEL FY13 Adult English Literacy & Micro Literacy Grant Awards

Revised

PURPOSE

In partnership with Montgomery County Government, MCAEL offers grant resources to support adult English literacy programs. The objective of MCAEL's grants program is to increase the availability of adult English literacy services offered to diverse populations, and to improve the quality of those services. MCAEL thanks the Montgomery County Government for supporting literacy.

For FY2013, funding was made available to support Adult English Literacy Programs in Montgomery County in order to increase the availability of adult ESOL and literacy services that support identified community needs and diverse populations while also supporting the improvement of quality of services. In addition, MCAEL offered Micro Literacy Access Grants to support a class or conversation club in order to: (1) access and leverage new partnerships and new resources; (2) create access to English classes for underserved populations; and (3) develop access points to link individuals to the larger ESOL system that exists in Montgomery County. Eligible organizations must be or partner with a non-profit, 501(c) (3) or have a similar designation from the U.S. Internal Revenue Service organization.

CASA de Maryland, Inc. - Evening ESOL Program

To support an evening ESOL program focused on improving participants' listening, speaking, reading, and writing skills, so the learners may become more financially independent, increase their employability, better integrate into American society, and achieve their personal goals

\$131,900

CASA de Maryland, Inc. - Welcome Center/Workforce ESOL Program

To support the operation of drop-in English classes at the Welcome Centers in Wheaton, Shady Grove and Silver Spring, so adult learners can learn English and improve their employment prospects and increase their earnings

\$22,000

Community Ministries of Rockville - Latino Outreach Program - ESOL Component

To support a family based ESOL and literacy program for adult non-English speaking low-income residents of Rockville and Montgomery County with the goal of helping immigrants assimilate into American culture and improve the quality of their lives

\$68,101

IMPACT Silver Spring – Adult ESL Empowerment Program

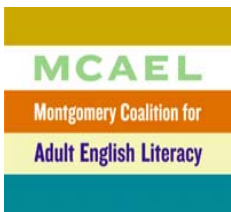
To support access to English literacy classes focused on empowering diverse low-income individuals and families of immigrant background while creating sustainable place-based support networks in order to improve their quality of life

\$9,480

Korean-American Senior Citizens Association, Inc. - Korean Senior ESOL Program

To assist Korean seniors with learning to read, listen, speak, write and understand basic English, so learners can gain confidence & communicate in English in the community

\$9,480



MCAEL FY13 Adult English Literacy & Micro Literacy Grant Awards

Revised

Literacy Council of Montgomery County, Maryland, Inc. - ESL Class Program

To support ESL classes offered throughout the county for adults who live or work in Montgomery County, so that language learners have the opportunity to improve their skills (reading, writing, speaking and listening) and then get/retain jobs, secure better jobs, assist their children’s education, become educated consumers, become more active members of their community, and improve overall quality of their lives
\$60,867

Literacy Council of Montgomery County, Maryland, Inc. – Family Literacy

To support a family literacy class that supports parents of children at Montgomery County elementary partner schools by teaching basic fundamental life-skills English.
\$1,500

Mental Health Association (MHA) - Families Foremost – Adult English Literacy Classes

To support ESOL classes for low-income parents with small children (birth-4) to enable parents to learn English, complete their educational goals and strengthen parent-child bonds, so the parents can become more self-sufficient and better support their children
\$22,500

Montgomery County Muslim Foundation - ESOL Program (Micro Literacy Access Grant)

To support an ESOL program that enables seniors and women, Muslim and non-Muslim, to learn English and gain enough US cultural knowledge and confidence so that they can transition to mainstream county services and live more self-sufficiently and independently
\$3,150

Montgomery County Education Foundation/Montgomery County Public Schools Foundation – Linkages to Learning Adult English Literacy Program

To support an ESOL program, offered during school hours at local schools, for parents in order to improve the well-being of children and their families by assisting families to learn English so they can increase their support of their children’s academic success
\$59,100

TIMELINE: FY13 GRANT PROCESS

February 22 nd	MCAEL issues RFP
March 2 nd	MCAEL grant preparation workshop
March	Optional staff reviews available
April 8 th	Final submissions due
May/June	Panel convenes: Reviews grants and Makes recommendations
June	MCAEL Board makes final approval
June 11 th	Final decisions announced to grantees; staff available for debriefings

OUTREACH

MCAEL conducted targeted outreach to ensure a wide circulation to all Montgomery County adult literacy and ESOL providers, through MCAEL’s provider list and local non-profit and government networks.

TOTAL REQUESTS RECEIVED

16 organizations, 19 programs and over \$600,000 in requests

TOTAL AWARDS

\$525,000 in grants awarded to support 13 organizations and 16 programs

Rockville Seniors, Inc. - Rockville Senior Center English Program

To support an English program developed to help immigrants over age 60 learn practical speaking, listening, reading, and writing English skills that will enable learners to function more independently in the community

\$19,564

**Seneca Creek Community Church – Seneca Creek ESOL Conversation Classes
(Micro Literacy Access Grant)**

To support English conversation classes dedicated to improving English literacy and language proficiency as part of the Seneca Creek Community Church community outreach efforts in the Gaithersburg area

\$3,700

Spanish Catholic Center, Inc. - English for Speakers of Other Languages (ESOL) Program and Family Literacy Component

To support an ESOL program with a family literacy component, located in Gaithersburg and Germantown, focused on increasing the language and literacy skills for low-income, limited English proficient members of the growing immigrant and Hispanic communities in Montgomery County

\$70,000

Workforce Solutions Group of Montgomery County, Inc. – English for Employment

To implement an ESOL program that provides English language instruction focusing on employment vocabulary, job searches and resume-building in order to support to Montgomery County language learners in finding employment opportunities and applying to jobs

\$24,408

Workforce Solutions Group of Montgomery County, Inc. - Workplace English for Hospitality

To support an ESL program targeting intermediate level English jobseekers who wish to pursue career opportunities and/or advance in the hotel and lodging industry and want to further develop their English-speaking/comprehension skills in order to find a job or get a better job

\$19,050

YMCA – Nob Hill English Class

To support beginning ESOL classes at Nob Hill Apartments Community Center.

\$200

MCAEL FY13 Grantee
TESOL Binder: Table of Contents

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