

TIMELINE FOR FY20 MCAEL GRANTS PROCESS

Fri, January 25, 2019	MCAEL RFP released on MCAEL website (www.mcael.org/grants).
Wed, January 30, 1 p.m.	Grant Information Meeting at the Conference Center at 9200 Corporate Blvd., Rockville, MD 20850.
Fri, February 1	MCAEL grant application portal opened.
Week March 11	MCAEL staff available by appointment for specific application questions. Priority will be given to first-time applicants, new program staff, and access grant applicants. (Sign up online at www.mcael.org/grants .)
Tues, April 2, 5 p.m.	Applications must be submitted via MCAEL Grant Portal (accessible through MCAEL website)
Wed, May 8 and Fri, May 10 (specific times TBA)	Applicants will be scheduled for in-person interviews with members of the MCAEL grants panel.
May/June	MCAEL Grant Review Panel members review applications. County Council approves County budget. Grant Review Panel meets to develop funding recommendations. MCAEL Board reviews funding recommendations and approves grant awards.
Mid-June	Applicants are notified in writing of the MCAEL board's final funding decision. Awards also announced at www.mcael.org .
June-July	Award recipients make any necessary adjustments to program and budget to align with amount awarded, discuss grant requirements with MCAEL staff, and sign Letters of Agreement (LOA). * First invoice is due with LOA.
September	First payments made to grant recipients.
July 2019-June 2020	Grantees deliver services, spend funds and submit reports.

** Funds are not committed to a program until both parties have signed a Letter of Agreement (LOA). Funds for programs for which LOAs have not been signed by the deadline may be reallocated to other programs.*