

APPENDIX B

Sample Lesson Planning Forms

LESSON PLAN FORMAT

Class : _____

Date: _____

Time: _____

Lesson Objective

Language Skills: _____

Life Skills: _____

Materials:

Equipment:

Stages of the Lesson

Warm Up/Review: _____

Introduction: _____

Presentation: _____

Practice: _____

Evaluation: _____

SOURCE: Lieshoff, S. C. et. Al. (2004). *Practitioner Toolkit: Working with Adult English Language Learners*. Washington, D.C.: Center for Applied Linguistics

LESSON PLANNING FORM

Topic/Title	
NRS Level: (Beg. Literacy, Low Beg., High Beg, Low Intermediate, High Intermediate, Advanced)	
Objectives: (What the student will know and be able to do)	
Competencies: (CASAS or MELT in competency section of CS document)	
Language Standards: (Listening, speaking, reading, writing, pronunciation, and grammar; found in the CS document under the tab CS by level or CS by skill)	
Procedures: * Motivation: (Introduction that creates learner interest for the lesson) * Presentation: (Introduction of the competency, language standards and other skills) * Practice: (Learners use the new language through controlled activities) * Application: (Learners use the new language for their own real reasons) * Evaluation: (Activity that aligns with the objectives to determine learner progress)	
Other: (Cultural, workplace, meta-cognitive skills, and technology standards; found in CS document and each area has a tab.)	
Possible Materials: (Texts, authentic materials, video etc.)	

SOURCE: Maryland Content Standards for Adult ESL/ESOL. Developed by the Maryland State Department of Education Adult Education and Literacy Services Branch, <http://www.umbc.edu/alrc/standards.html>